

**Minutes of SATS Meeting
Monday 21st September 2009**

Opened: 7:45 pm

Present: M. Bowman, A. Urpeth, J. Blake, M. Guillon, Jim Sandford, Janet Sandford, M. Smith, K. Smith, N. Bintley and D. Taylor.

Apologies: J. Doughty, A. Doughty, F. Harvison, H. Smith, N. Taylor, M. Cox, and R. Levick.

Minutes of July meeting were presented and moved by Miranda and seconded by Kaylene.

Business Arising:

- Janet has spoken to the town band committee and they still want us to sing. They would like to borrow some sound gear. Rehearsals started last week.
- Cultural planning meeting still hasn't happened.
- Remote control door will not be required if we go ahead with new shed (see general business).
- Next year's show has been decided upon and *The Wedding Singer* was selected after discussion. Mark would like to stick with three matinees and have them as PG versions of the night show which is adult due to language.
- It is too late to go ahead with Nida courses for October but Mark has spoken with David Fitzgerald who suggested Daniel Kavanagh and Mike Simpson (the Bottlemart Man) as possible tutors who may be willing to help out for accommodation and fuel. David also suggested that along with his wife they might be willing to put on groups with a different focus eg music, theatre. A small show could be put on at the completion of the workshop, with suitable kids being selected to apply for the scholarship. It was decided the Heights Hall or Youth Centre were suitable venues (if available) aiming for the 21st November. Schools and the Argus will be contacted with students in Years 9, 10 and 11 being encouraged to apply.

Treasurer's Report:

The current cashbook balance for the card account is \$31.91 but Jenny will transfer over another \$500. For the cheque account the balance is \$7692.45 and the cash management account has \$30,231.33. A deposit for *The Wedding Singer* has been paid.

An amendment to the previous Income & Expenses report for *Beauty and the Beast* was presented now that all bills have been paid and outstanding money received. A copy has been placed with the minutes.

The treasurer's report was presented and moved by Jenny and seconded by Narelle B.

Correspondence:

For the months of July, August and September until present incoming correspondence comprised of:

- Nida short and part time courses Spring 09 brochure
- “What’s On!” community theatre guide and application for 2009 2nd edition
- Mac Gen payment of additional tickets purchased for *Beauty and the Beast* totalling \$1792
- Emails from Bridget of Arts Upper Hunter regarding Shift Work play and sample letter of support from Larni Christie of Mats
- Letter from MCA TIX highlighting the ticket services they have on offer
- Receipt from NAA for payment of pavilion hire
- Spreadsheet from Lions Club of Singleton Inc listing Sats share of insurance and electricity for shed
- Assoc of Community Theatre notice of AGM with last years minutes and CEO’s report
- Nida on Tour list of dates for short courses around NSW
- Card of thanks from Sandra Hails regarding Maddie’s involvement in *Beauty and the Beast*.

For the same period outgoing correspondence comprised of:

- Email to Bridget of Arts Upper Hunter declining invitation to be involved in Shift Work project

General Business:

Meg has been researching who to approach with regards to funding for major projects. A summary of her findings was presented and a copy has been placed with the minutes. It was suggested that we also try for the Government Community Building Scheme. David Williams hasn’t been approached as yet since his business was vandalised.

As a committee we need to discuss exactly what we want. Bob has drawn up plans for a shed, with a 9x12 extension onto the existing structure at Maison Dieu costing around \$30000. The eave height would be 4.2 with the centre around 4.5 as the land would have to be excavated. A mezzanine could be utilised. A shed this size would be big enough to build sets and lay them out, as they would appear on the Civic Centre stage as well as being used for painting. Superfluous materials could be taken to another shed for storage while we construct our set if required. Council have already given verbal approval for the use of extra land and Apex are willing to pay \$10000 for our existing shed space. There are no rates to pay and parking is available on the site. Builders would be more likely to utilise old sets they can see in storage instead of buying new materials. It would also be a good time to do up an inventory while the move took place. The only disadvantage is that the space cannot be used as a rehearsal venue. It was suggested if possible we should try and aim for 15 metres. It was generally agreed that we should move ahead with the project with the first phase being a review of Bob’s plans to assess how they would work in terms of space for a year’s usage and costs for upgrading the size if possible. We have

almost enough money to cover the project and could seek volunteer labour when approaching businesses for quotes. Peter Sidney should be consulted for the engineering side of attaching the shed to the existing structure. Purchasing a shed doesn't stop us from still having a 10 year plan with a goal of acquiring a rehearsal/performance venue.

A motion was moved that we go ahead with the shed and inform Apex of our intention to do so. A sub committee will be formed to go over plans and look at the actual site and report back at the next meeting. Moved by Kaylene, seconded by Narelle with all in favour.

Jenny read out the card from Sandra Hails as mentioned in correspondence.

Janet presented an idea to boost rotary Christmas in having a featured children's choir to perform. Ted Drayton liked the idea and was prepared to hire a larger stage if required. The concert will be on 4th December this year, not sure which park as Townhead may be out due to construction of VIC. Janet will place an ad in the paper and set a venue and time depending on responses.

Meeting Closed: 9:50 pm.