

**Minutes of SATS Meeting  
Monday 16<sup>th</sup> November 2009**

**Opened:** 7:10 pm

**Present:** N. Bintley, B. Moore, J. Blake, D. Taylor, M. Guillon, Janet Sandford, M. Bowman and M. Smith.

**Apologies:** K. Smith. N. Taylor and Jim Sandford.

Minutes of October meeting were presented and moved by Miranda and seconded by Narelle B.

**Business Arising:**

- Daryl confirmed if lighting was required at Cooina, as he didn't recall doing it in the past. Janet thought there might be an issue with space due to the children's choir. Daryl will set up a few lights on the sides so the singers can read their music after dark. Daryl also agreed to do lighting for Rotary at the showground.
- Nothing has been done regarding the community booklet. Janet will look into whether it's a Council publication and who to contact. Mark will check to see if it's an Argus booklet. Mark's details will be listed as President.
- Piano upstairs is working but plug still needs to be fixed.
- Email went out regarding Christmas. The kid's choir are sounding very good.
- Mark has spoken to Linda and she's busy at the moment so *Wedding Singer* auditions will be pushed back to mid January around 17<sup>th</sup>. He will look at placing an ad in the paper this week.

**Treasurer's Report:**

The current bank statement balance for the cheque account is \$4627.87. The card account balance is now at \$281.91 after \$250 was transferred into it. The cash management account has a balance of \$30321.70 with the \$321.70 being interest accrued.

A copy of the bank reconciliation for our three accounts and a detailed report for the month of September was also presented due to Jenny's absence last month.

The Treasurer's Report was presented and moved by Jenny and seconded by Daryl.

**Correspondence:**

For the month of November until present, incoming correspondence comprised of:

- Request to perform at Rotary Christmas at Singleton Showground on 4<sup>th</sup> December
- Association of Community Theatre notice of conference on weekend of 24<sup>th</sup> – 25<sup>th</sup> July 2010 and form for publication in "What's On!" brochure
- Stage Whispers magazine Volume 18 Number 6 and subscription form
- Letter dated 16<sup>th</sup> April regarding Relay for Life which was added to our files
- Council invoice for rent and insurance for 74 George St
- Singleton Ink Spot invoice for Secretary supplies for meetings
- Majestic Cinema invitation to purchase group tickets at a discount price to *The Time Traveller's Wife*
- Letter from visitor's information centre who want to list our show in their 2010 events calendar

- Thank you letter from Kosovo community for lending gear to their event.

For the same period outgoing correspondence comprised of a fax to Assoc of Community Theatre with details of *The Wedding Singer* for their publication.

### **General Business:**

Jenny has found a publication called the Upper Hunter Entertainer which is published weekly and she felt it could be another avenue for advertising our productions.

Jenny inquired if we are going to have a SATs Christmas party and it was felt we should have a dinner meeting at the club as per last year. It was decided to have a 630 meeting here on the 21<sup>st</sup> and dinner at the Imperial afterwards. Jenny will send addresses to Janet to send out an open invitation email to members.

Saturday 28<sup>th</sup> Maitland repertory is putting on a musical written by a local costing \$38 with dinner. People generally were booked out that night and can't attend.

Janet is a bit concerned about getting all the performers on the trailer at Christmas. Bob suggested we could utilise the moveable grandstand with tiered steps already at the showground near the car park. Janet will see if she can go in and measure them. Bob has a key to one of the gates if needed. Daryl made a phone call and found the trailer is 42 feet which is 12.8 metres by 2.5.

Narelle hasn't looked further into NIDA, as the course booklets only come three months in advance. At next meeting she hopes to have brochure to the end of March so we can set a date for holding workshops.

Regarding the cultural planning forum there was supposed to be a meeting on 16<sup>th</sup> September and nothing happened. Jenny has emailed Jennifer Blythe who said the plan would be for public display early next year. Cr Gallagher said they have looked at it, amended it and sent it back. The process is still going ahead.

Jenny raised the point that we should be members of APRA and pay for rights of songs we perform in public. Mark felt that during Cabarets the most they paid was \$60 but it was a lot of chasing around asking them to send invoices.

Mark has received several quotes for the shed over the last month. Peter Sidney has an engineer friend who will sign a certificate for us. Williams River Steel, RanBuild and Wide Span Sheds have all looked at the site and our plans and submitted quotes. They were all very similar. Ranbuild was the most expensive at around \$37000. We can save money by getting a local to do concreting. Bob felt it will take at least two months to get a DA. The quotes are only valid for a few weeks but we can pay a deposit to secure it. As a courtesy we should notify owners of other sheds regarding our intention to expand. We only have enough money to just cover the shed but we will get \$10000 from the sale of our existing shed. We still need money for the *Wedding Singer*. Meg moved a motion that Bob research Wide Span Sheds further and if he's happy we'll go ahead with them and secure a deposit. Motion seconded by Narelle and moved with all in favour.

**Meeting Closed:** 8:20pm