

# Notes from Minutes of SATS Meeting

## Monday 19<sup>th</sup> May 2008

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**Opened:** 7:15pm

**Present:** Darryl Taylor, Mark Smith, Jenny Blake, Narelle Bintley, Miranda Guillon, Narelle Taylor, Janet Sandford and Jon Doughty.

**Apologies:** Jim Sandford.

Minutes of April meeting were presented by Miranda, moved by Jenny and seconded by Janet.

### **Business Arising:**

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- The light desk is both 12 channel (two pre sets) or 24 straight out, but SATS only has a 12 channel dimmer rack, so we need to buy another if we wish to utilise the 24 channel...
- A painting day was held at the NAA. (presumably to paint for the Cats set)
- We have run through Cats start to finish twice with the orchestra at Sunday rehearsals
- A group of 30 went to see the Muswellbrook Amateur Theatrical Society (MATS) production of "*Run for your Wife*".

### **Treasurer's Report:**

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The current cashbook balance is \$11365.34, which includes over \$5000 of unrepresented cheques. All bills have been paid with the exception of around \$800 to Gould Bros and Singleton Hi-Fi.

The Treasurer's Report was presented and moved by Jenny and seconded by Mark.

### **Correspondence:**

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For the month of May until present, incoming correspondence included:

- Shearer Contracting payment of Silver Sponsorship
- Custom Audio invoice for speaker mounts
- Origin Theatrical flyer for rights to White Christmas
- Singleton Hi-Fi invoice for two mipro receivers and belt packs \$1680
- Stage Whispers Magazine
- 43 "What's On!" brochures from Assoc of Community Theatre for distribution at our show
- Singleton Hi-Fi remittance advice for payment of \$330 which included a records update and credit information form
- Singleton Hi-Fi invoice \$22 for microphone cable
- Flyer from Seltaeb for "Class of 77"
- Gould Bros invoice \$340.31 for sets paint

The only outgoing correspondence was receipts sent out to show sponsors. SATS are yet to receive a reply from the Lioness Club regarding operating the kiosk for our show.

The correspondence report was presented and moved by Miranda and seconded by Narelle Bintley.

**General Business:**

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To purchase 15 music stands (at \$35 each), the keyboard soft case (at \$80), and liquid for the fog machine.

Need to state on the tickets and posters for *Cats* that smoke and strobe lighting will be used in the show.

Jon Doughty has purchased an audio visual amplifier to enable the camera/monitor on the conductor to be broadcast over three screens. SATS will need to purchase cable.

Jenny stated that three weeks out from Opening Night we're in a terrific position and congratulated Mark and Janet for their hard work.

Cast photographs were taken on Sunday.

Jon has spoken to Simon Webb who did the DVD of the June Floods and he is keen to do a project like this similar to *The Mikado*.

As there is no meeting scheduled for June the next meeting will take place in July.

**Meeting closed:** 7:50pm.