

## **Minutes of SATS Meeting Monday 15<sup>th</sup> March 2010**

**Opened:** 7:15pm

**Present:** M. Smith, D. Taylor, M. Guillon, N. Bintley and Janet Sandford.

**Apologies:** M. Bowman, J. Blake and Jim Sandford.

Minutes of February meeting were presented and moved by Miranda Guillon seconded by Narelle Bintley.

### **Business Arising:**

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- An email was sent to Fred Harvison regarding a farewell dinner. No reply was received, however Miranda received an invitation from Gayle Thompson of Singleton Chicken Spot to a farewell at the Golf Club on Saturday 20th March. Mark Smith and Miranda Guillon will purchase a gift to give to Gayle to pass on to Fred on behalf of SATS.
- SATS will not be organising a bus to see "Carmen" at Cessnock in May.
- After reviewing the APRA website Miranda Guillon reported that it looks like licenses and fees are determined on a show by show basis.
- A report regarding progress of the shed will be given in General Business.
- Mark has submitted dates to Hal Leonard for Les Miserables in 2011.
- Regarding the NIDA scholarship, Mark has a phone number he can call re: drama workshop. Failing that Chris Maxfield may be approached. It was decided to leave this until after the Wedding Singer, around August over a weekend.
- We may have to make/buy plugs for the lighting bar. It will cost around \$200 for bar and chain for two bars.

### **Treasurer's Report:**

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The current cashbook balance is \$3,868.30, but we have since received a \$4000 payment from Macquarie Generation and other sponsor cheques are yet to be banked, which will take the total to almost \$10,000. The card account balance is \$130.16 after Kaylene Smith purchased a wig for the Wedding Singer. The cash management account has a balance of \$21,971.16.

The Treasurer's Report was presented and moved by Mark Smith in Jenny Blake's absence and seconded by Daryl Taylor.

### **Correspondence:**

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For the months of February and March to date, incoming correspondence comprised of:

- Association of Community Theatre Membership 2010
- Gwen Downing payment of Programme Sponsorship
- Safety Plus Training payment of Silver Sponsorship

- Parsons Brinckerhoff payment of Silver Sponsorship
- Pegasus Management payment of Gold Sponsorship
- Singleton RSC payment of Gold Sponsorship
- Perram & Toohey payment of Bronze Sponsorship
- Association of Community Theatre Stage Whispers flyer/subscription form and insurance info
- Maitland G&S payment \$100 for hire of Nun's Costumes
- DJ & LB Guillon Plumbing payment of Silver Sponsorship
- Australia Post invoice for renewal of PO Box
- Macquarie Generation payment of Platinum Sponsorship \$4000

For the same period outgoing correspondence comprised of:

- Receipts to sponsors

### **General Business:**

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Progress on the shed construction has been temporarily put on hold due to the following:

- Apex were relying on \$5000 backing from Apex NSW to fund the acquisition of our existing shed space. Apex NSW will not provide this funding until they receive security in the form of documentation from council stating that they will own the shed once it is purchased.
- Council considering enforcing a \$10 per annum lease fee. Council also has power to evict occupants with 30 days notice.
- Lions are organising a meeting with SATS, Rotary and Apex to discuss the issue. Mark Smith would like Jon Doughty to attend as he was involved in the process of acquiring the initial shed and Miranda Guillon to be present in her capacity as secretary.
- Mark Smith will contact 'All Gall' to inform them of the situation. If we decide not to go ahead with the shed construction, we will forego our deposit of around \$3500.

Narelle Bintley has done up show posters in A4 and A3 to put in strategic locations around town. She only has around 20. No show dates on the posters, but just a "coming soon" notice. Confirmed show time as it says 8pm on website. Miranda to inform MG to change website to 7:30pm.

In the next month we will have a night at the civic centre running the show start to finish to give back stage crew a feel for the show.

Since our last meeting we have lost our bass guitarist. Miranda Guillon will talk to Nick Mandas to find out if he knows anyone who may be interested. We now have a drummer. The opening number almost completely choreographed.

**Meeting Closed:** 8:15pm