

SATS Meeting Notes
Wednesday 18th February 2009

Opened: 7:15pm

Present: Mark Smith, Jenny Blake, Meg Bowman, Miranda Guillon,
Narelle Bintley, Janet Sandford, Darryl Taylor

Apologies: Jon Doughty, Alison Doughty, Anthony Fletcher

Minutes of December meeting were presented and moved by
Miranda Guillon and seconded by Janet.

Business Arising:

- Daryl Taylor has done a lighting report (see general business).
- Jenny commented that November may be a difficult time for schools with regards to the NIDA scholarship due to exams and believes a different time may be more suitable. Some options included auditioning earlier in the year for the Christmas break or selecting different courses including courses held over the Easter break, or which take place in Newcastle, which would be cheaper. Miranda Guillon is to write letters to the Principals of St. Catherine's College, Singleton High School and the Christian School to arrange a meeting with them which Mark and Jenny would attend to discuss suitable times and the possibility of a SATS representative attending a school assembly to discuss the scholarship with students. (wow, wasn't that a big sentence...)
- No further action on the suggestion of a trip to Cessnock Performing Arts. Miranda Guillon will contact Cessnock Performing Arts to see if a tour can be organised.
- Work on the constitution has been put aside for now.
- Mark Smith suggested some of the younger members may be interested in participating in the Hunter Valley Gardens theatre day. Miranda to contact the event organiser to get details on the time and date.
- Mark Smith believes that Ms Catherine Gilmour is still working at King St School, but hasn't spoken to her regarding a children's theatre group at this point.

Treasurer's Report:

The current cashbook balance is \$2643.45 and the bank statement balance is \$1973.15. More than half of our members have already paid their fees. There is still \$13000 in the cash management account. There is a few hundred dollars in

the card account. All our insurance has been paid so it's just the odd expenses that will come through.

The treasurer's report was moved by Jenny Blake and seconded by Meg Bowman.

Correspondence:

For the months of December, January and February until present incoming correspondence comprised of:

- Stage Whispers Magazine Vol 18 No 1
- Receipt for payment of SHPS hall hire
- Aon Insurance invoice reminder and client update form
- Argus invitation to advertise in their "Join our Club" feature
- Assoc of Community Theatre 2009 membership renewal \$80
- Letter from Peter Shields volunteering to help out behind the scenes for our next production
- Nida Short and Part Time Courses Autumn 09 brochure
- Aon Insurance Certificate of Currency for Entertainment Liability and Voluntary Workers Personal Accident
- Singleton Council invitation to participate in Cultural Planning Forum and Arts Survey

For the same period, outgoing correspondence comprised of:

- Email to Hunter Valley Gardens expressing interest in their theatre day.
- Email to 'What's On!' with SATS show details for their publication
- Application to Macquarie Generation's Community Support Scheme
- Letter to Singleton Youth Centre expressing our support to their application for a community grant to pay two tutors to run an improvisation course. Cost \$9000.

General Business:

Over the holidays Mark Smith spoke with Custom Audio in Newcastle about a light that may help fix some of our lighting problems at the Civic Centre.

A bus trip is being organised to the final performance of Newcastle Drama Society's production of Jekyll & Hyde on 28th March. Anyone interested in attending should speak to Rachel Levick and submit payment to her by 24th Feb.

Miranda will send out sponsor letters for Beauty and the Beast within the next two weeks.

Jenny Blake reported on the two sessions of the Cultural Planning forum she attended, stating that it is more than just a survey (of which 300 have already been submitted). Alan Baptist is a consultant who has been selected by the council to run the survey and consultation sessions. Alan is putting together a plan that will go to community services followed by council, then public services and the draft will go on public display in March. This will then be submitted as a top ten list which the general public can vote on.

Jenny found a costume designer (Liz Palmer from Mt Olive) who used to work in film and can draw up designs.

Singleton Council is looking to setting up a "What's On" database, as there are 396 Community Groups in Singleton. This new publication would be inserted regularly into the Argus.

Jenny reported that we have had 5 rehearsals for Beauty since the auditions which went well. We have a very strong cast, and Jenny is very impressed with Rachel who is "very switched on and full of ideas".

Jenny stated we don't have a publicity officer for this show. Karen Byatt was suggested as someone who might be interested in filling this position.

Colleen Godschalk has offered to help Narelle Bintley as producer.

Narelle Bintley confirmed the show dates and that the seating plan will remain unchanged from last year.

Tony Fletcher is interested in doing a review in November at the Youth Centre.

Mark Smith would like to purchase another backdrop for Beauty and the Beast (\$700) so it won't be costed to the show. He believes that painting over our existing backdrop would make it too heavy, since it needs to be light so that it can quickly and easily be put in place on scene changes.

Meeting Closed: 9:45pm