

## **SATS Meeting – 13<sup>th</sup> December 2005**

Opened: 7:08pm

Present: A. Almond, G. Downing, M. Bowman, M. Guillon, N. Taylor, J. Doughty, Janet Sandford and M. Smith.

Apologies: M. Godschalk, D. Taylor, A. Doughty.

Minutes of November meeting moved by Miranda and seconded by Jon.

### **Business Arising:**

A second quote has been received for the cyclorama and a one third deposit has been sent to the company as a go-ahead to begin construction, which should commence early in the New Year.

Gwen Downing volunteered her services to help with the Youth Theatre.

### **Incoming Correspondence:**

Letter from Edwina Toohey advertising her play “Close Encounters in the Leaning Tower” (cast 3M, 1F). No details as to when this is on. Will update site as info comes to hand.

Application forms from Macquarie Generation for sponsorship through their Community Support Program.

Letter from the State Library of New South Wales requesting “the legal deposit of all publications relating to our theatre company including all programs, posters and advertising material.”

Letter from Geoff Dunlop of SAMS thanking Mark for the lending and setting up of our PA for their garden party.

Invoice from Singleton Hi-Fi for purchase of 1 gramophone and 3 telephones totalling \$400.

Membership application form from The Association of Community Theatre plus a tax invoice for membership fee of \$60. Also a form to list our productions in their “What’s On?” theatre publication.

Statement from Singleton Hi-Fi for purchase of telephones and gramophone.

Letter from Kylie Stibbard of the Upper Hunter Conservatorium of Music suggesting an alliance with SATS where our members would receive discount rates to performing arts classes and workshops in return for endorsement and promotion of their programs.

### **Outgoing Correspondence:**

Email to Macquarie Generation requesting appropriate sponsorship application forms.

Letter to Macquarie Generation with completed application forms.

Correspondence moved by Jon and 2<sup>nd</sup> by Meg.

**Treasurer's Report:**

Our current cashbook balance is \$18,805.43 with unrepresented cheques being \$740 deposit for cyclorama, \$60 membership fee for Community Theatre and \$400 purchase from Singleton Hi-Fi.

For the month of November there was income totalling \$256.92 from the Classical Concert. Expenses totalling \$524.95 included advertising for the Classical Concert and the fee for the rehearsal venue hire.

Mark stated that we are in a good financial position for The Mikado.

**General Business:**

Jon has been in contact with Nightingale's regarding their Carols Night on 21<sup>st</sup> December and has at various stages been told that the night is either cancelled or going ahead. Jon has been trying to contact either Paul or Gail over the past two days to see if we are required, after noticing a poster advertising the event which lists entertainment by the Delma White Singers, with no mention of SATS. Jon stated that he will tell them we're no longer available as they have been unable to confirm whether or not the carols will be on and we cannot continue to hold SATS members in limbo while a decision is being made.

Jon has sent out emails regarding an information session for The Mikado next Tuesday 20<sup>th</sup> December at the Singleton Heights Primary School hall from 7:30pm. An advertisement appeared in today's Argus with another ad to follow on Friday.

Peter Knight has agreed to be the musical director for the show. Jon is still looking for a choreographer.

Janet was concerned about the stage for Friday nights Carols in Townhead Park but Jon has spoken with Rotary to organise its delivery.

Meg asked if Michael had forwarded the letter to council regarding our support for the youth venue and Jon thought that the letter had been passed on.

Mark saw Nick Ellaway who is about to retire as Principal of the Singleton Heights Primary School and he thanked us for our years working with him.

There will be no meeting in January. The next meeting will take place in February.

**Meeting Closed: 7:45pm.**