

## Notes from SATS Meeting

Monday 20<sup>th</sup> April 2009

**Opened:** 7:10pm

**Present:** J. Blake, M. Bowman, M. Smith, K. Smith, N. Bintley, M. Guillon,  
Janet Sandford, T. Fletcher, N. Taylor, D. Taylor and P. Harrison.

**Apologies:** J. Doughty, A. Doughty, F. Harvison, D. Walker and Jim Sandford.

Minutes of March meeting were presented and moved by Miranda Guillon and seconded by Jenny Blake.

### **Business Arising:**

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- Tickets for Beauty and the Beast are done.
- Karen Byatt is not available for publicity.
- Cultural Planning –information was sent out from the council listing dates for community forums for management plan and there is one on Wednesday 20<sup>th</sup> May at the Heights RSC from 6:30pm. You need to book to attend the forum. Jenny Blake has booked for herself.
- Sponsorship for BATB is going well. There are three nights left to fill. We have 11 paid sponsors, totalling \$3000.
- Have note heard from Hunter Valley Gardens.
- Lisa Hall of St Catherine's College has been nominated to speak to SATS on behalf of the St Catherine's Principal regarding the NIDA scholarships. It is believed the timeframe is too short. Mark Smith is to discuss the issue with her further. SATS is yet to hear from the High School. Jenny Blake is yet to approach NIDA re: a tutor.
- Jenny Blake has run off a list of SATS members and found 52 have paid. \$1900 has been raised in membership and show fees. Still a few yet to pay. All but three band members have paid. It was decided that \$520 would be allocated for tea and coffee (10 x band + 42 paid members) with remaining funds to cover a barbeque or pizzas during a Sunday rehearsal. \$840 was allocated for gifts (42 x 20 members).
- Mark moved a motion to purchase two speaker stands at \$80-\$100 each. Seconded by Jenny Blake. Moved with all in favour.
- Musical instruments have been acquired from St Catherine's, Singleton High School and the Town Band. Will need to acknowledge them in the programme. We should give a donation to the music dept's of each of the schools and the Town Band. Pauline Harrison believes that we need to purchase another keyboard that has more effects.
- Daryl Taylor brought a borrowed LED light along to a rehearsal last month to test it out. He believes that in addition to the lights we will need to purchase a DMX controller (whatever that is...), computer programme and possibly a junction box and lead. It was decided to implement new lights over a few years and not spend all our money in one go. Mark Smith moved a motion to spend \$5000 on lighting, which was seconded by Meg Bowman and passed with all in favour.
- Jim Sandford would like to purchase three additional mics for BatB. Mark Smith moved that Jim should look into purchasing these mics and report back. This was seconded by

Meg Bowman and passed with all in favour. Jim will also look into purchasing heavy duty packs for the mics to sit in.

### **Treasurer's Report:**

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The current cashbook balance is \$4789.78, which includes a number of unrepresented cheques, and the card account has a balance of \$321.84. The cash management account has a balance of \$13188.96 and interest this month was \$63.41. The Treasurer's Report was presented and moved by Jenny Blake and seconded by Narelle Bintley.

### **Correspondence:**

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For the month of April until present incoming correspondence comprised of:

- Australia Post receipt for payment of PO Box rental
- Masonic Lodge payment of Bronze Sponsorship \$100
- State Library of NSW seeking 'legal deposit' of all publications relating to our theatre company
- Liddell Coal Operations payment of Gold Sponsorship \$500
- Parsons Brinkerhoff payment of Silver Sponsorship \$250
- Origin Theatrical flyer for *Dusty* the musical
- Gould bros statement \$238.80
- Pegasus Management payment of Gold Sponsorship \$500
- MATS invitation to attend their upcoming production of *Caught in the Net* which runs from 7<sup>th</sup> to 16<sup>th</sup> May.

For the same period outgoing correspondence comprised of:

- Letter to the Lioness' inviting them to operate the kiosk for the duration of Beauty and the Beast performances

It was decided to deal with the State Library of NSW's request after the show season has finished.

### **General Business:**

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Jenny Blake reported we are going very well with preparations for the show.

Pauline Harrison got to the end of the musical score last night (Sunday 19<sup>th</sup>) with the orchestra. The next rehearsal schedule has been done up.

From May the orchestra will be coming to Tuesday night rehearsal to practise with the cast.

On 17 May Jenny is going to move everything to the NAA sheds for painting until bump in. Rehearsals will also take place at the NAA sheds from 17 May until bump in.

Jenny has asked a parent to organise a barbeque for the last Sunday rehearsal and hopes to run with full costume rehearsal that day.

People will need to bring their own chairs to the NAA.

BatB is now listed on the Hunter Arts Diary website.

Mark Smith and Jenny Blake went to tour the Cessnock Performing Arts Centre and reported that they thought it was fabulous!

Jenny Blake would like to take future shows on tour. Jenny has composed a letter to distribute to cast, crew and orchestra discussing the possibility of taking Beauty and the Beast on tour (to Cessnock) 2 weeks after our final performance in Singleton, on the weekend 11 & 12 July for three performances.

Mark moved a motion that we put this idea forward to the cast to see if it's a possibility. This was seconded by Jenny Blake and moved with all in favour. Jenny will hand out letters at rehearsal.

Janet raised the point that to use the Grand Piano for our show SAMS charge a hire fee of \$150 for usage over an hour which would end up costing us \$2000+.

It was decided to inform Jan at the Civic Centre that we would like the piano removed for the show.

Narelle Bintley has drafts of show posters done up. There is a shop window poster and a Video Ezy poster with show dates.

Narelle has sent off advertising to Colleen Godschalk for The Argus and radio station.

Pauline is pleased with the orchestra and the music is going well, but she still needs a trumpeter.

Tony Fletcher has spoken to Chris Maxfield regarding the prosthetics used for the Beast in the Newcastle production of Disney's Beauty and the Beast. SATS will need to purchase moulding materials totalling \$300-\$400. They can only be used once but will last the duration of the show.

Jenny stated that the date for the Town Band Concert this year is 19<sup>th</sup> September at the Civic Centre. Janet will not be available to help out this year as she is heading off to England in August.

The possibility of a joint concert with the Scone singers later in the year is still being considered.

On behalf of Tony Fletcher, Cass Griffin and himself Mark Smith thanked those who came to see Jekyll and Hyde in Newcastle.

Marie Walters (who is involved with Relay for Life) has written to see if SATS would be interested in helping staff to raise money on 31<sup>st</sup> Oct -1<sup>st</sup> Nov this year with the possibility of holding a review at the Heights RSC. Mark Smith has spoken to Tony Fletcher about the review. Tony is thinking of having the show at the Singleton Youth Centre. It would differ from a Cabaret in that there would be no dinner or audience participation. Audition need to take place.

Jenny Blake would like to put in the back of our programme next year's show. Mark Smith would like to have a look at "Shout". Jenny Blake will obtain a perusal script. "Dusty" has also been raised as a possibility.

Mark Smith would like to get something done with the constitution and it's not happening at monthly meetings. He would like to form a subcommittee to meet at his place over two Monday nights. It was decided that Mark, Jenny Blake, Daryl Taylor and Miranda Guillon will meet on 27<sup>th</sup> April and 11<sup>th</sup> May to work on this.

Narelle Bintley and Jenny Blake will get together to sort out special deals for schools re: tickets.

**Meeting closed:** 9:40pm.